

e-CRF

Access to **AEGREDCap™**



e-CRF

REDCap is the e-CRF we are going to be using for the **Hp-EuReg**:

- This software is **user-friendly**.
- It is **fast**.
- It is **independent** of any company, so that we will have **full control** of the database and the capture forms (instruments).
- The former **tabs** (patient data, disease data, etc.) **are called “instruments”** (or data capture forms).
- **New patients** can be **easily included**, and former patients are easily found with a **search tool**.



e-CRF

- In case more than one person is working with the same data (two doctors sharing the same pool of patients or a doctor and a resident/nurse/secretary), each can have their **username** and password and keep **shared access** to the same group of patients.
- You will also have access to some **specific tools** that may help you keep a record of your data and data quality (Graphical data view and stats, create and edit data quality rules, execute rules)

Soon you will receive an email from soporte.aegredcap@aegastro.es entitled: **“REDCap access granted”**.

Most email servers will classify this mail as **spam** as it is sent via an automated system. **Please check your Spam (Undesired folder) and your trash folders.**

This email contains the link to the REDCap website.

REDCap access granted Safata d'entrada x



soporte.aegredcap@aegastro.es

per a mi ▾

[This message was automatically generated by REDCap]

A REDCap account has been created for you in which your REDCap username is "**acano**". Click the link below to set your new password and log in.

[Set your new REDCap password](#)



This email will also provide your username and password to log into the system.



e-CRF



Log In



Welcome to the Research Electronic Data Capture Service of the Gastroenterology Spanish Association (AEG-REDCap)



Please log in with your user name and password. If you are having trouble logging in, please contact [REDCap Administrator](#).



Username:	<input type="text" value="acano"/>
-----------	------------------------------------

Password:	<input type="password" value="....."/>
-----------	--

Log In

[Forgot your password?](#)

In the access site <http://redcap.aegastro.es/>, introduce the username and password provided in the email.



Set Your Password

Your password has not been set yet or has been reset. You will need to set your password here to whatever value you wish. Please enter your desired password below and click the 'Submit' button. Once your password has been set, you may use it with your username whenever you log in to REDCap. Please make sure that you write down or remember your new password for future use. **The new password entered must be AT LEAST 9 CHARACTERS IN LENGTH and must consist of AT LEAST one lower-case letter, one upper-case letter, and one number.**

Username:	acano
Password:	<input type="password"/>
Re-type password:	<input type="password"/>

The first time you log in, the system will ask you to **change your password**.

Every time your password is automatically reset, this page will appear again.

e-CRF



Set Your Password

Your password has not been set yet or has been reset. You will need to set your password here to whatever value you wish. Please enter your desired password below and click the 'Submit' button. Once your password has been set, you may use it with your username whenever you log in to REDCap. Please make sure that you write down or remember your new password for future use. **The new password entered must be AT LEAST 9 CHARACTERS IN LENGTH and must consist of AT LEAST one lower-case letter, one upper-case letter, and one number.**

Username:	acano
Password:	<input type="password"/>
Re-type password:	<input type="password"/>

Please type a **new password** and then type it again in the text box.

The new password must be:

- **At least 9 characters long (abcdefghi)**
- **A least one lower-case letter (a, b, c, d, e, f, ... z)**
- **At least one upper-case letter (A, B, C, D, E, F, ... Z)**
- **At least one number (1, 2, 3, 4, 5, 6, 7, 8, 9, 0)**

Examples:

- **abc123ABC** - 9 characters, at least one upper case ("A", "B", "C"), at least one lower case ("a", "b", "c") and at least one number ("1", "2", "3")
- **HpR3gistry** - 10 characters, at least one upper case ("H", "R"), at least one lower case ("p", "g", "i", "s"...) and at least one number ("3")

Please **remember this new password** chosen by you.

(do not use the examples given in this presentation)

e-CRF

Once logged in, you will receive an email granting access to your REDCap projects (e.g., Hp-EuReg – EUROPE and Hp-EuReg - Affiliations and COI).

REDCap project access granted Safata d'entrada x



soporte.aegredcap@aegastro.es

per a mi ▾

9:58

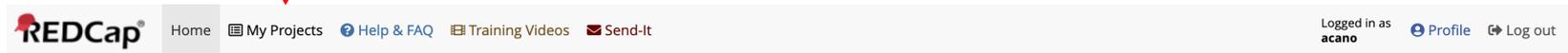
🌐 anglès ▾ > català ▾ [Tradueix el missatge](#)

[This message was automatically generated by REDCap]

You have been given access to the REDCap project named "[Hp-EuReg - EUROPE](#)". Using your user name "acano", you may log in to the project using the link below.

<https://redcap.aegastro.es/>

Once logged in and with a new password, click “My projects”.



Welcome to REDCap!

REDCap is a secure web platform for building and managing online databases and surveys. REDCap's streamlined process for rapidly creating and designing projects offers a vast array of tools that can be tailored to virtually any data collection strategy.

REDCap provides automated export procedures for seamless data downloads to Excel and common statistical packages (SPSS, SAS, Stata, R), as well as a built-in project calendar, a scheduling module, ad hoc reporting tools, and advanced features, such as branching logic, file uploading, and calculated fields.

Learn more about REDCap by watching a [brief summary video \(4 min\)](#). If you would like to view other quick video tutorials of REDCap in action and an overview of its features, please see the [Training Resources](#) page.

NOTICE: If you are collecting data for the purposes of human subjects research, review and approval of the project is required by your Institutional Review Board.

If you require assistance or have any questions about REDCap, please contact [REDCap Administrator](#).

AEG is a non-profit Scientific and Medical Society focused on Gastroenterology, and it provided this service free of charge, with the sole aim of promoting independent investigator driven research

REDCap Features

Build online surveys and databases quickly and securely in your browser

- Create and design your project using a secure login from any device. No extra software required. Access from anywhere, at any time.

Fast and flexible - Go from project creation to starting data collection in less than one day. Customizations and changes are possible any time, even after data collection has begun.

Advanced instrument design features - Auto-validation, calculated fields, file uploading, branching/skip logic, and survey stop actions.

e-Consent - Perform informed consent electronically for participants via survey.

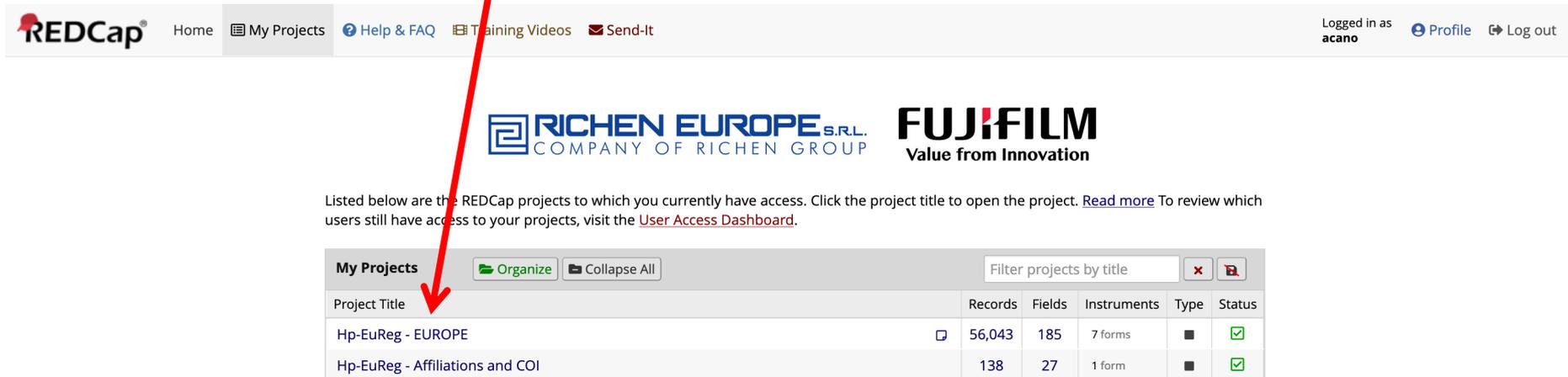
Diverse and flexible survey distribution options - Use a list of email addresses or phone numbers for your survey respondents and automatically contact them with personalized messages, and track who has responded. Or create a simple link for an anonymous survey for mass email mailings, to post on a website, or print on a flyer.

REDCap Mobile App - Collect data offline using an app on a mobile device when there is no WiFi or cellular connection, and then later sync data back to the server.

Data quality - Use field validation, branching/skip logic, and Missing Data Codes to improve and protect data quality during data entry. Open data queries to automatically identify and resolve discrepancies and other issues real-time.

e-CRF

In the My projects tab, you will find a link to your projects (e.g., Hp-EuReg – EUROPE and Hp-EuReg - Affiliations and COI). **Clicking on the project's title will direct you to it.**



REDCap® Home My Projects Help & FAQ Training Videos Send-It

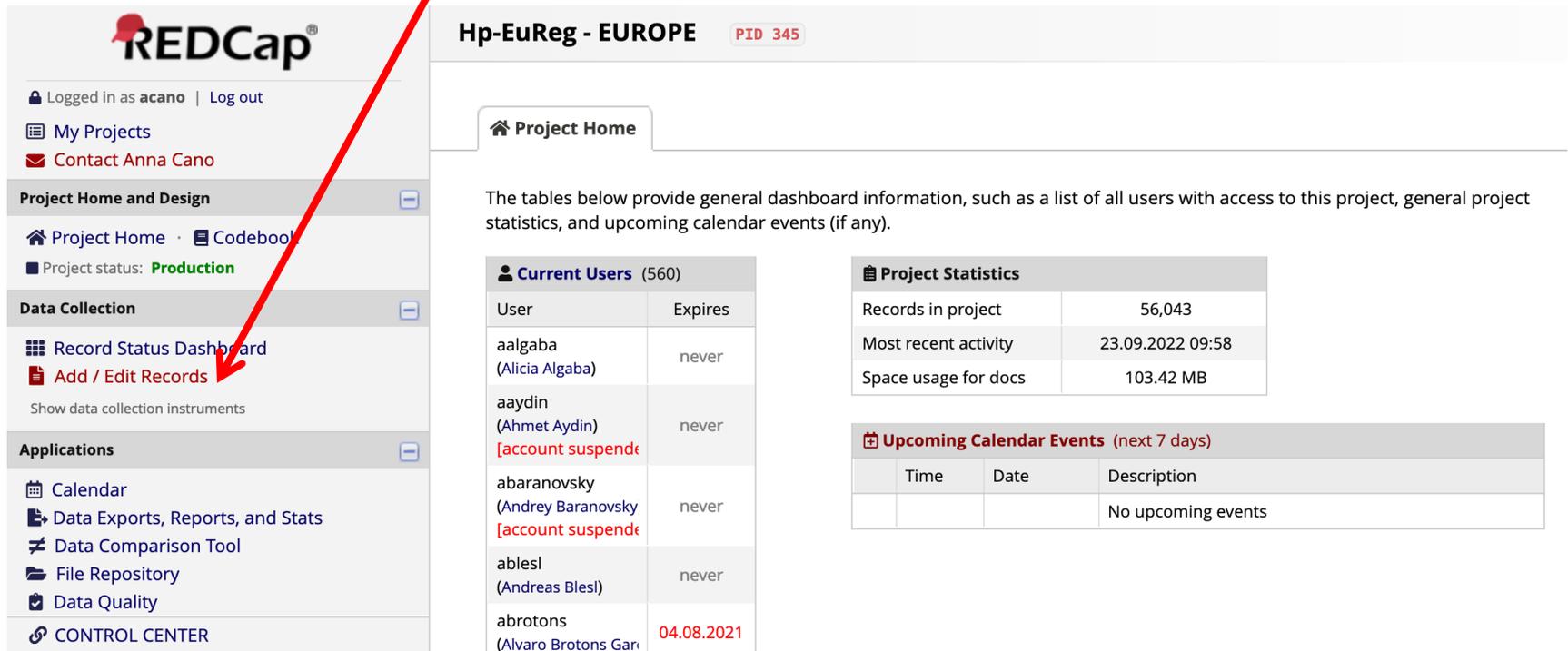
Logged in as **acano** Profile Log out

Listed below are the REDCap projects to which you currently have access. Click the project title to open the project. [Read more](#) To review which users still have access to your projects, visit the [User Access Dashboard](#).

Project Title	Records	Fields	Instruments	Type	Status
Hp-EuReg - EUROPE	56,043	185	7 forms	■	✓
Hp-EuReg - Affiliations and COI	138	27	1 form	■	✓

The loaded page will look something similar to this.
 By clicking on “**Add/Edit Records**”, you can include a new patient or search for a previously included one.



REDCap
 Logged in as **acano** | Log out
 My Projects
 Contact Anna Cano

Project Home and Design

- Project Home · Codebook
- Project status: **Production**

Data Collection

- Record Status Dashboard
- Add / Edit Records**
- Show data collection instruments

Applications

- Calendar
- Data Exports, Reports, and Stats
- Data Comparison Tool
- File Repository
- Data Quality
- CONTROL CENTER

Hp-EuReg - EUROPE PID 345

Project Home

The tables below provide general dashboard information, such as a list of all users with access to this project, general project statistics, and upcoming calendar events (if any).

Current Users (560)

User	Expires
aalgaba (Alicia Algaba)	never
aaydin (Ahmet Aydin) [account suspended]	never
abaranovsky (Andrey Baranovsky) [account suspended]	never
ablesl (Andreas Blesl)	never
abrotons (Alvaro Brotons Gar)	04.08.2021

Project Statistics

Records in project	56,043
Most recent activity	23.09.2022 09:58
Space usage for docs	103.42 MB

Upcoming Calendar Events (next 7 days)

Time	Date	Description
		No upcoming events

By clicking on “**Add new record**”, a form to register the data of the **new patient** will be created.

The screenshot displays the REDCap interface for the project 'Hp-EuReg - EUROPE' (PID 345). The left sidebar contains navigation options such as 'Project Home and Design', 'Data Collection', and 'Applications'. The main content area is titled 'Add / Edit Records' and includes a 'Total records: 56,044' indicator. Below this, there is a 'Search for existing Record ID' section with a notice that the drop-down list is disabled due to the high number of records. A green '+ Add new record' button is prominently displayed. A red arrow originates from the text above and points directly to this button.

Hp-EuReg - EUROPE PID 345

Add / Edit Records

You may view an existing record/response by selecting it from the drop-down lists below. To create a new record/response, click the button below.

Total records: **56,044**

Search for existing Record ID

NOTICE: The drop-down list for choosing a record cannot be displayed because this project has exceeded 25,000 records.

+ Add new record

Data Search

Choose a field to search
(excludes multiple choice fields)

record_id (Record ID)

Search query

Begin typing to search the project data, then click an item in the list to navigate to that record.

The Record_id (patient number) is the patient identification number generated automatically and cannot be edited by the recruiter.

REDCap
Logged in as **acano** | Log out
My Projects
Contact Anna Cano

Project Home and Design

- Project Home · Codebook
- Project status: **Production**

Data Collection

- Record Status Dashboard
- Add / Edit Records

Record ID 24679 [Select other record](#)

Data Collection Instruments:
Patient Data
Disease Data
Previous Eradications

Hp-EuReg - EUROPE PID 345

Actions: [Download PDF of instrument\(s\)](#) [Video: Basic data entry](#)

Patient Data

Assign record to a Data Access Group? -- select a group --

Adding new Record ID **24679**.

Record ID 24679

Investigator Ana Cano

Country
* must provide value

Has this patient been registered before in the project?
(The patient was included in the registry for a previous treatment, was unsuccessfully treated and you are now registering the new rescue regimen)

Yes
 No

[reset](#)

* must provide value

The first question of the CRF is if the patient is a rescue treatment from a previously registered treatment or if it is entirely new. If it is old, it will ask you to type in the code assigned to the patient in the former treatment.

The screenshot displays the REDCap interface for a project named 'Hp-EuReg - EUROPE' with a Patient ID of 345. The left sidebar shows navigation options like 'Project Home and Design', 'Data Collection', and 'Applications'. The main content area shows the 'Patient Data' form. At the top, there are actions for 'Download PDF of instrument(s)' and a video link 'Basic data entry'. Below this, a dropdown menu allows assigning the record to a 'Data Access Group'. A green banner indicates 'Adding new Record ID 24679'. The form fields include 'Record ID' (24679), 'Investigator' (Ana Cano), and 'Country'. The primary question is 'Has this patient been registered before in the project? (The patient was included in the registry for a previous treatment, was unsuccessfully treated and you are now registering the new rescue regimen)', with radio buttons for 'Yes' (selected) and 'No'. A red arrow points from the text above to the 'Yes' radio button and the input field below it. The input field is currently empty. Below the question, there is a note: 'If yes (the patient was registered in the project for a previous treatment), please type here the patient's number (Record ID/Patient Number) on the previous regimen.' with a red asterisk indicating it is a required field. A 'reset' button is located to the right of the question.

e-CRF

At the end of each form (data collection instrument), you will have to select if the data is incomplete (you still need to fill in some fields), if it is unverified (all fields are filled, but you still need to review it) or complete (the form is finished and opened to monitoring).

Date of Visit
* must provide value
DD-MM-YYYY

Gender
* must provide value
 Female Male
reset

Ethnic Background
* must provide value

Drug allergies
* must provide value
 Yes, Specify...
 No
reset

Is the patient taking any concurrent medication?
* must provide value
 Yes
 No
reset

Concurrent medications

Any other relevant issues or comments regarding this case?

Expand

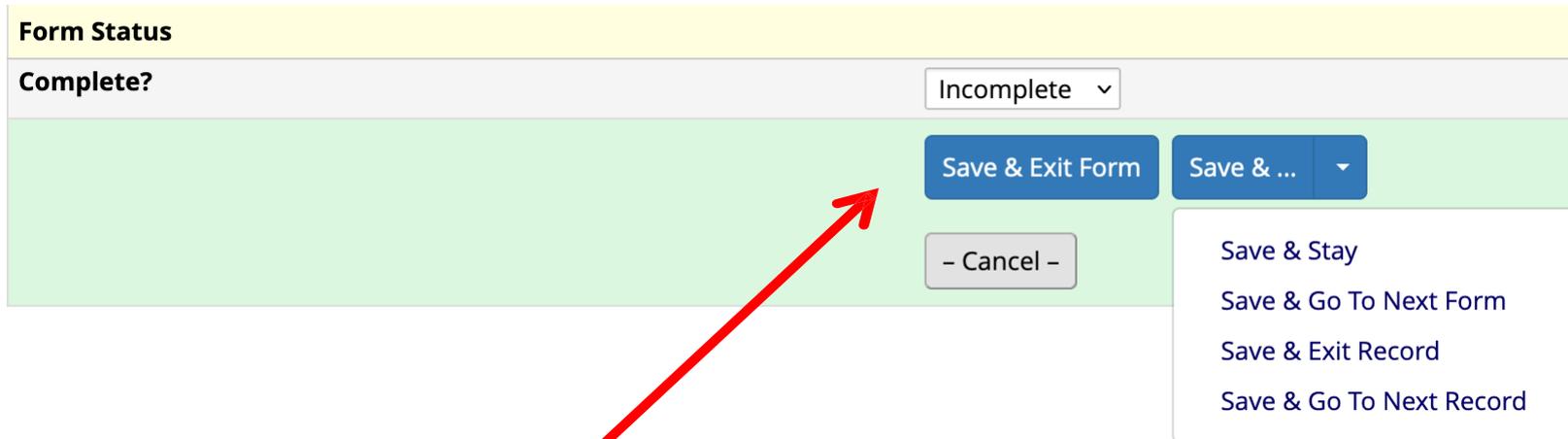
Form Status

Complete?

- ✓ Incomplete
- Unverified
- Complete

Save & ...

- Cancel -



The screenshot shows a form interface with a yellow header bar labeled "Form Status". Below it, a grey bar contains the label "Complete?" and a dropdown menu set to "Incomplete". The main area has a light green background and contains four buttons: "Save & Exit Form" (blue), "Save & ..." (blue with a dropdown arrow), "- Cancel -" (grey), and a dropdown menu (white) that is open, showing options: "Save & Stay", "Save & Go To Next Form", "Save & Exit Record", and "Save & Go To Next Record". A red arrow points from the bottom left towards the "Save & Exit Form" button.

After that, you must click on either:

“Save & Exit Form”: data is recorded, and you are redirected to the “Add/Edit records”.

“Save & Stay”: data is recorded, but you are not redirected anywhere

“Save & Go To Next Form”: data is recorded, and you are redirected to the next form for the same patient.

Once inside a patient, you may **navigate** (move) from one form to another of the same patient by clicking on each of the **Data Collection Instrument**.

REDCap
Logged in as **acano** | Log out
My Projects
Contact Anna Cano

Project Home and Design
Project Home · Codebook
Project status: **Production**

Data Collection
Record Status Dashboard
Add / Edit Records
Record ID **24679** [Select other record](#)

Applications
Calendar
Data Exports, Reports, and Stats
Data Comparison Tool
File Repository
Data Quality

Hp-EuReg - EUROPE **PID 345**

Record Home Page

The grid below displays the form-by-form progress of data entered for the currently selected record. You may click on the colored status icons to access that form/event.

Choose action for record

Legend for status icons:
● Incomplete ○ Incomplete (no data saved) ?
● Unverified
● Complete

Record ID **24679**

Data Collection Instrument	Status
Patient Data	●
Disease Data	○
Previous Eradications	○
Current Eradication Treatment	○
Adverse Events	○
Outcome	○

Hp-EuReg - EUROPE PID 345

Add / Edit Records

You may view an existing record/response by selecting it from the drop-down lists below. To create a new record/response, click the button below.

Total records: **56,048**

Search for existing Record ID

NOTICE: The drop-down list for choosing a record cannot be displayed because this project has exceeded 25,000 records.

[+ Add new record](#)

Data Search

Choose a field to search
(excludes multiple choice fields)

Search query
Begin typing to search the project data, then click an item in the list to navigate to that record.

Note: You may not search over

- ✓ record_id (Record ID)
- investigator (Investigator)
- record_idonly (If yes(the patient was registered in the project for a...)
- ddbirth (Date of Birth)
- ddvisit (Date of Visit)**
- age (Age)
- notespatient (Any other relevant issues or comments regarding this c...)
- indicationother (if other, specify:)
- gisymptomsother (if other, specify:)
- testdate (Date of the last test performed)
- firstlineother (if other, specify...)
- firstlinelength (Length of [firstline] (number of days))
- secondlineother (if other, specify...)
- secondlinelength (Length of [secondline] (number of days))
- thirdlineother (if other, specify...)
- thirdlinelength (Length of [thirdline] (number of days))
- fourthlineother (if other, specify...)
- fourthlinelength (Length of [fourthline] (number of days))
- fifthlineother (if other, specify...)

From the same page where new patients are added, you may **search** for an individual **patient by** selecting any **variable** (field), for example, the patient number(Record_ID).

e-CRF

Project Home · Codebook
Project status: **Production**

Data Collection

- Record Status Dashboard
- Add / Edit Records

Show data collection instruments

Applications

- Calendar
- Data Exports, Reports, and Stats
- Data Comparison Tool
- File Repository
- Data Quality

CONTROL CENTER

Project Bookmarks

- ADVANCED LOGIC
- AUTONOTIFY
- YELLOW PAGES
- EMAILING

Reports Search

- Rifabutina
- Furazolidona
- dddvisti < a 2013
- ddbirt > dddvisit
- current eradication by DAGS and Countries
- Missings in main outcomes
- 2009 < dddvisit < 2011
- age > = 65

Total records: **56,048**

Search for existing Record ID

NOTICE: The drop-down list for choosing a record cannot be displayed because this project has exceeded 25,000 records.

Data Search

Choose a field to search
(excludes multiple choice fields)

record_id (Record ID)

Search query
Begin typing to search the project data, then click an item in the list to navigate to that record.

 Searching...

- "1235-234" in Record ID 1235-234
- "1511-234" in Record ID 1511-234
- "1532-234" in Record ID 1532-234
- "1738-234" in Record ID 1738-234
- "1879-234" in Record ID 1879-234
- "2572-234" in Record ID 2572-234
- "4013-234" in Record ID 4013-234
- "407-1234" in Record ID 407-1234
- "407-234" in Record ID 407-234
- "4822-234" in Record ID 4822-234
- "4825-234" in Record ID 4825-234
- "4831-234" in Record ID 4831-234

If the patient's Record_ID is written on their Clinical history or a list, it may help find/identify by introducing this numeric code on the field "Search Query". Once you start to type in the code, a **dropdown menu will be displayed, showing all patients fitting what you have typed in.**

Project Home · Codebook

Project status: **Production**

Data Collection

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Reports

Search

- Rifabutina
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- Missings in main outcomes
- 2009 < dddvisit < 2011
- age > = 65

Total records: **56,048**

Search for existing Record ID

NOTICE: The drop-down list for choosing a record cannot be displayed because this project has exceeded 25,000 records.

Data Search

Choose a field to search (excludes multiple choice fields)

ddbirth (Date of Birth)

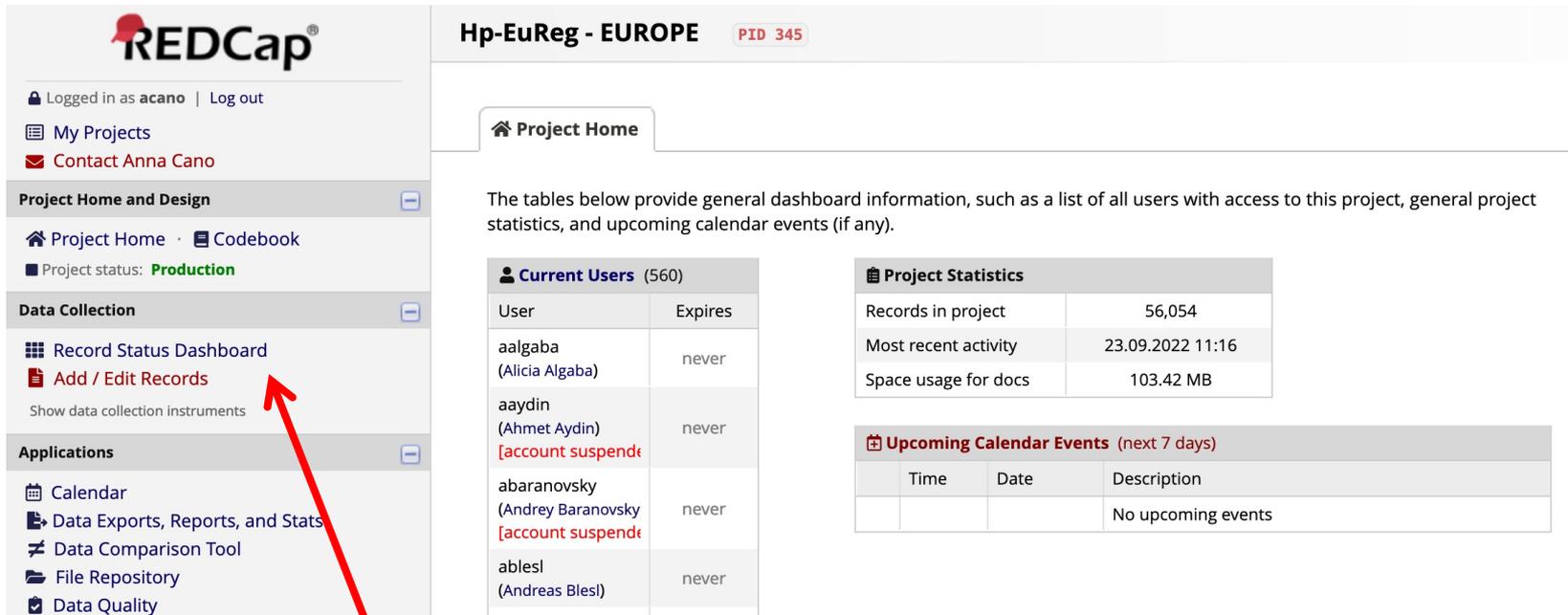
Search query

Begin typing to search the project data, then click an item in the list to navigate to that record.

 Searching...

- "1984-11-20" in Record ID 0007 - 0005 - 0224
- "1984-12-12" in Record ID 0007 - 0005 - 0259
- "1984-10-01" in Record ID 0007 - 0005 - 0266
- "1984-11-17" in Record ID 0007 - 0005 - 0327
- "1984-06-16" in Record ID 0008 - 0001 - 0001
- "1984-05-29" in Record ID 0008 - 0001 - 0022
- "1984-05-19" in Record ID 0008 - 0001 - 0047
- "1984-07-21" in Record ID 0008 - 0001 - 0065
- "1984-11-30" in Record ID 0008 - 0002 - 0007
- "1984-11-22" in Record ID 0008 - 0002 - 0566
- "1984-03-10" in Record ID 0008 - 0002 - 0599
- "1984-02-06" in Record ID 0008 - 0003 - 0011

You may also **search** the patient by their **birthday**, selecting the field ddbirth (Date of Birth) or **day of visit** selecting ddvisit, and typing any part of the date (day, month, year) or the full date (format: YYYY-MM-DD).



REDCap
 Logged in as **acano** | Log out
 My Projects
 Contact Anna Cano

Project Home and Design

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- Project status: **Production**

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Hp-EuReg - EUROPE PID 345

Project Home

The tables below provide general dashboard information, such as a list of all users with access to this project, general project statistics, and upcoming calendar events (if any).

Current Users (560)

User	Expires
aalgaba (Alicia Algaba)	never
aaydin (Ahmet Aydin) [account suspende	never
abaranovsky (Andrey Baranovsky) [account suspende	never
ablesl (Andreas Blesl)	never

Project Statistics

Records in project	56,054
Most recent activity	23.09.2022 11:16
Space usage for docs	103.42 MB

Upcoming Calendar Events (next 7 days)

Time	Date	Description
		No upcoming events

The **Record Status Dashboard** link lets you to see the **full list** of included patients in your center. The following slide shows the appearance of the included patients list, listing the Record_Id and the status of each data collection instrument. You will directly enter that form by clicking on a patient or a collection instrument.

REDCap®

Logged in as **acano** | Log out

My Projects
[Contact Anna Cano](#)

Project Home and Design

- Project Home · Codebook
- Project status: **Production**

Data Collection

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Project Bookmarks

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Reports

- Rifabutin
- Furazolidona
- dddvisti < a 2013
- ddbirt > dddvisit
- current eradication by DAGS and Countries
- Missings in main outcomes
- 2009 < dddvisit < 2011
- age > = 65
- Migracion 0008-0043
- no gender no regimen no outcome

Hp-EuReg - EUROPE PID 345

Record Status Dashboard (all records)

Displayed below is a table listing all existing records/responses and their status for every data collection instrument (and if longitudinal, for every event). You may click any of the colored buttons in the table to open a new tab/window in your browser to view that record on that particular data collection instrument. Please note that if your form-level user privileges are restricted for certain data collection instruments, you will only be able to view those instruments, and if you belong to a Data Access Group, you will only be able to view records that belong to your group.

Legend for status icons:

- Incomplete Incomplete (no data saved) ?
- Unverified
- Complete

Dashboard displayed: [Default dashboard] v

Displaying Data Access Group -- ALL -- v

Displaying record Page 1 of 561: "1-1-1-1" through "01b-099" v of **56,056** records

100 v records per page

+ Add new record

Displaying: [Instrument status only](#) | [Lock status only](#) | [All status types](#)

[Table not displaying properly](#) ?

Record ID	Patient Data	Disease Data	Previous Eradications	Current		Outcome
				Eradication Treatment	Adverse Events	
1-1-1-1	●	●	●	●	●	●
01b-001	●	●	●	●	●	●
01b-002	●	●	●	●	●	●
01b-003	●	●	●	●	●	●
01b-004	●	●	●	●	●	●
01b-005	●	●	●	●	●	●
01b-006	●	●	●	●	●	●
01b-007	●	●	●	●	●	●
01b-008	●	●	●	●	●	●
01b-009	●	●	●	●	●	●
01b-010	●	●	●	●	●	●
01b-011	●	●	●	●	●	●
01b-012	●	●	●	●	●	●